



GREEN MOUNTAIN HORSE ASSOCIATION

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Job Description

Title: Grounds Crew

Reports to: Grounds Manager

Schedule: Full-time Seasonal and Part-time positions available
May – October, including weekends and holidays as necessary

FLSA: Non-Exempt - Hourly

Purpose: At the direction of the Grounds Manager, prepare and maintain GMHA's grounds for all events, facilitate operations during events, and restore grounds to optimal condition after events.

Key Responsibilities:

- Maintenance of grounds, including mowing, weed-whacking, and trail clearance
- Basic repairs to buildings in response to damage to the facilities
- Maintenance of event equipment (e.g. cleaning, painting, and staining)
- Preparation of the show grounds for upcoming events (e.g. help build jumps, set up dressage arenas, clean barns, and deliver hay and shavings)
- Maintenance of the show grounds during events (e.g. remove rubbish from barns and buildings, water and/or drag arenas, clean bathrooms, and reset equipment)
- Restoration of the grounds after events (e.g. pick up and store equipment, repair buildings and footings, clean the facilities, and perform repairs)

Skills, Knowledge & Qualifications:

- A valid driver's license with the competence to drive a variety of vehicles (e.g. trucks, tractors, and ATVs)
- Knowledge of or ability to learn how to run small equipment (e.g. weed-whacker, lawnmower, and power tools)
- Knowledge of or willingness to learn about equestrian competitions
- Basic 'handyman' skills (e.g. the ability to paint, and perform basic repairs)
- Ability and willingness to work outdoors regardless of weather conditions
- Willingness to perform tasks to a deadline, working flexible hours when needed
- Fitness for physically-demanding work such as heavy lifting and carrying on a daily basis
- Ability and willingness to follow directions and work with minimal supervision
- Good communication skills and a personable manner towards supervisors, other staff, clients, suppliers, and the general public
- Honesty, reliability and a good work ethic